Prime Bank

Date: ____________________

The Branch Manager
Prime Bank

Branch Name: ____________________

Dear Sir/Madam,

RE: Maturity Instructions for Deposit

I / We request to note the maturity instructions for my/our existing deposit account(s).

Deposit Details:
This request is for Fixed Deposit Number(s) ____________________

☐ **Option 1:** Renew the full amount (both the initial deposit and the interest earned) for another [Period] ____________________ at the applicable interest rate on the date of renewal.

☐ **Option 2:** Renew only the initial deposit for [Insert Period] and pay the interest earned into my account number [Insert Account Number] ____________________
on ☐ Monthly Basis ☐ Quarterly Basis ☐ Semi Annually ☐ on Maturity

☐ **Option 3:** Renew a Fixed Sum of [Insert amount] ____________________

☐ **Option 4:** Do not renew. Please pay the full amount (deposit plus interest) into my / our account number [Insert Account Number] ____________________

I understand that if I do not provide these instructions before the maturity date, the bank may automatically renew the deposit for the same period at the prevailing rate.

Thank you for your assistance.

Yours faithfully,

Signature	
Account Holders / Authorised Signatures	

Terms and Conditions

1. Interest will be calculated and paid for the contracted period of the deposit and will cease to accrue on the date of maturity. All interest payable shall be subject to applicable statutory deductions.
2. Fixed/ Call Deposits are not transferable by assignment, endorsement, or any other mode of transfer.
3. The Fixed Deposits are intended to run to full maturity. However, in the event of premature withdrawal or closure of the accounts the following shall apply:
   3.1. For Fixed Deposit accounts of a period of seven (7) days (or less), no interest shall be payable in the event of premature withdrawal.
   3.2. For Fixed Deposit accounts of longer periods of 3, 6 and 12 months, or any other contracted period as shall be agreed between the Customer and the Bank, no interest is payable in the case of premature withdrawal within seven (7) days and payment of interest for any period thereafter will be payable at the Bank's discretion.
4. For deposits held in joint names, instructions for premature withdrawal should be signed by all joint holders of the deposit and for deposits held by entities as per the mandate, irrespective of the mode of operation.
5. In the absence of written instructions on or before the maturity date, the Bank will automatically renew the fixed deposit for the same tenor and at the prevailing interest rate applicable on the maturity date.
6. Where the maturity date of the deposit falls on a non-business day, including, but not limited to, public holidays, weekends, or days specified by the government or bank, the maturity instructions will be executed on the next business day, and interest computation adjusted accordingly.
7. The rate of interest on call deposit will be adjusted as and when revised by the Bank, in line with the prevailing market rates. Any adjustments shall be communicated to the depositor through their registered email address.